

# Cut, copy, paste, and other common shortcuts

Shortcut	Description
Command-C	<b>Copy</b> the selected item to the Clipboard. This also works for files in the Finder.
Command-V	<b>Paste</b> the contents of the Clipboard into the current document or app. This also works for files in the Finder.
Command-Z	<b>Undo</b> the previous command.
Command-A	<b>Select All</b> items.
Command-F	<b>Find</b> items in a document or open a Find window.
Command-N	<b>New:</b> Open an new document or window.
Command-P	<b>Print</b> the current document.
Command-S	<b>Save</b> the current document.
Command-W	<b>Close</b> the front window. To close all windows of the app, press Command-Option-W.
Command-Q	<b>Quit</b> the app.
Command-T	<b>Chrome and Sublime:</b> Open a new tab
Space bar	<b>Quick Look:</b> Use <a href="#">Quick Look</a> to preview the selected item.
Command-Tab	<b>Switch apps:</b> Switch to the next most recently used app among your open apps.
Shift-Command-3	<b>Screenshot:</b> Take a screenshot of the entire screen.
Shift-Command-4	<b>Screenshot:</b> Take a screenshot of whatever you select with crosshairs